

Reference for Alexia Harger — Trevor / LOOMA

To whom it may concern,

I am pleased to recommend Alexia Harger. Alexia has been working with LOOMA in an operations and business support capacity, where she has assisted with a wide range of administrative, HR, finance, marketing, and business development projects.

Alexia has played an important role in helping us organize internal processes, support outreach efforts, manage scheduling and communications, assist with onboarding and HR-related tasks, and help keep projects moving across different areas of the business. She has also contributed to content, messaging, and brand-related projects when needed, bringing a strong marketing perspective to the work.

One of Alexia's strengths is her ability to step into a project that may be unclear or still developing and help turn it into something organized and actionable. She is resourceful, detail-oriented, and willing to take initiative. Whether she is helping coordinate communications, clean up operational workflows, support finance-related tasks, or assist with outward-facing materials, she approaches the work thoughtfully and with care.

Alexia is dependable, communicative, and easy to work with. She has been a valuable support to our team and has shown strong potential in both operations and marketing strategy. I would recommend her for projects involving social media strategy, business operations, communications, process improvement, and general business support.

Sincerely,

Trevor

LOOMA

A handwritten signature in black ink, appearing to be 'Trevor', written over a horizontal line.